

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
August 9, 2012 MEETING MINUTES
McKenzie City Hall @ 3:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Robb and a quorum was established.

All members of the Historic Zoning Commission were present except Commissioner Townes.

Members of the Historic Zoning Commission are: Chairperson Dean Robb, Vice-Chairperson Keith Priestley, Secretary Lisa Norris, Jessie Townes, Ken Mitchum and Mayor Jill Holland.

II. Approval of Agenda

Motion made by Mayor Holland, seconded by Commissioner Priestley to approve the agenda. Motion passed.

III. Reading and Approval of the Minutes

Motion made by Commissioner Mitchum, seconded by Commissioner Priestley to approve the minutes of the July 12th, 2012 meeting. Motion passed.

IV. Old Business

A. Any properly presented old business

1 Mayor Holland made a request to present old business. The Mayor asked Renee about the information we received from Dan Brown concerning the Staggered Terms. with the replacement of qualified persons, within the district, as per Dan Brown's instructions. Renee stated, yes, we do need to set up the process. Some discussion continued as to who is considered to be qualified.

Action Taken: None at this time.

2 Commissioner Norris noted the City of McKenzie application for Certified Local Government (CLG) certification had been approved and will be effective as of the date of acceptance by the Mayor. Mayor Holland immediately signed the Articles of Understanding (Exhibit A). Stipulations in the requirements for CLG will need to be addressed in the MHZC By-Laws.

Action Taken: Renee Tavares, State Historic Preservationist, will prepare By-Laws.

V. New Business

Chairman Robb made comment as to a “Point of information” only. Have a verbal inquiry in regard to rezoning of property in Central Business and Historical District. No action will be taken until application has been filed.

VI. Other Business

None

VII. Reports by Staff, Officers and/or Committees

- A. Renee Tavaras had nothing to report. Chairman Robb asked about A2H Guidelines. Nothing to report. Deadline was missed. Mayor Holland will address.

Historic Inventory – will not be completed by the original deadline. However, will be completed by the end of the semester (Dec. 2012).

Park Theater report by Cassie – The original plans from 1941 are being researched. I have the history, grant information, funding information, and have created a timeline by major events and other changes. I have also located a really good planning document that targets Historic Theaters, which I will include with the final documents. When I finish my internship, I will have a good solid draft completed for potential use by the City.

Historic Events - Civil War Re-enactment Sept. 28-30 at the city park on Como Rd. The green space will be used for battle area. The Barn will be used for several other activities. The author of “One Mans War” will be present for lecture and book signing. Will be a dance that evening for actors and public, but must be dressed in period costume. Also a tea will be held, but must be dressed in period costume to attend.

VIII. Adjournment

Motion to adjourn by Commissioner Norris and second by Mayor Holland.

Motion passed.

Monthly meeting is Sept. 13, 2012 at 3:30 P.M.

Time adjourned: 3:49 pm